

# LOADING DOCK, ELEVATOR AND CATERING SPACE INFORMATION

# **LOADING DOCK**

The loading dock is accessible through the alley off of G Street NE accessed between 7th and 6th Streets NE (entrance GPS address: 638 G Street NE). On entering the alley, turn left at the dead end, and continue around until the tall grey building appears. The loading dock platform is 4' from the ground – perfect for box trucks. Items may be hauled up or walked up a set of stairs. Once inside the building, there are no steps, stairs, or high thresholds for easy rolling of carts and items. *NOTE: Access to the loading dock must be pre-arranged.* 



#### **ELEVATORS**

There is a single 4'D x 6'W x 7.5'H (10' diagonal) elevator with access to the 6th floor space. It may be keyed to hold in place for extended loading/unloading. *NOTE: During normal business hours, this elevator is shared with a tenant on the 6th floor and use must be scheduled in advance.* 

A larger elevator (4.5'D x 6'W x 9'H (12' diagonal)) ends at floor 5. From there, items may be carried up a flight of stairs to Skyline 609. *NOTE: During normal business hours, this elevator is shared with the whole building and use must be scheduled in advance.* 

# **INDOOR KITCHEN PREP AREA**

In the back of the room, there is a 10'x17' space which may be used as a kitchen area — cold prep, only. Because the building's gas line runs through the room, no hot boxes or chafing dishes are allowed. There is no water access, and limited electrical outlets. It is recommended to bring pipe and drape to cover the entrance. NOTE: The space is also used to store additional chairs and equipment.

#### **INDOOR BAR AREA**

This space is equipped with a 20' counter and integrated bar sink. There is also a small beverage refrigerator and an ice machine. All may be used as needed.

### **OUTDOOR KITCHEN PREP AREA**

We find that most caterers prefer to set up an outdoor kitchen located on the western area of the roof deck. This area may be used for hot boxes, grills, and chafing dishes. There are many electrical outlets on separate circuits. There is no water access. It is recommended to bring pipe and drape to cover the area. Tenting is also an option through our preferred tent vendors.

## **OUTDOOR DROP AREA**

There is a small area on the northeast corner of the roof where some caterers set up a small drop area. There are electrical outlets available. There is no water access. It is recommended to bring pipe and drape to cover the area.

#### **INDOOR DROP AREA**

For larger events, the interior stairwell may be used as a drop area or coat check. It is recommended to bring pipe and drape to cover the door.

Questions should be directed to Anne (anne@skyline609.net) or Jon (jon@skyline609.net, or 202-854-8823.

